

Dear Choir Student and Parent,

Welcome to the award winning Barbara Bush Middle School Choral Program! This is an exciting time as we continue our tradition of excellence in the field of choral music. Our goal is to provide many opportunities for students to perform compete and increase their skills as young artists in the field of vocal music.

This handbook has been designed to help you understand the activities, procedures, and policies needed in order to ensure a successful year as a member of our choir. These guidelines assist in providing a positive, organized program for your child. Parents and students are requested to read this entire handbook and keep it for future reference. **Please detach and return the last five pages with the appropriate signatures within 5 school days of receiving this packet.**

If you have any questions or need to discuss issues throughout the school year, we can be reached at 210-356-2954. You may also contact Ms. Jarvis using the Internet at **djarvi@neisd.net** or Mrs. De La Cruz at **Adelac1@neisd.net**. We appreciate the opportunity to work with your child and we are looking forward to another exciting school year.

Sincerely,

Dianna L. Jarvis Audrey De La Cruz

Choir Director Choir Director

**The Bush Choir Program**

The Bush Choir Program consists of both beginning and advanced singers. Students are placed in a specific choir according to grade level and/or experience. Choirs that are currently offered include the 6th Grade Beginning Choir, the Intermediate Girl’s Chorus, the 8th Grade Girls’ Varsity Chorus, the 7th/8th Grade Men’s Choir, the Varsity Mixed Choir and the Pop Ensemble.

**Our Mission Statement**

 The Bush Middle School Choral Program will continually work to create a quality fine arts experience, instill a sense of community among its members, encourage each member to strive for personal and group excellence and nurture a shared appreciation of vocal music for both the performers and their audience.

**Choir Goals and Objectives**

In accordance to the Texas Essential Knowledge and Skills, the following musical elements will be stressed:

* Correct vocal techniques for solo and ensemble singing
* Performance principles
* Cultural awareness through the study of music history and choral literature
* Recognition of quality performances based on pitch, style, tempo, rhythm, blend, balance, phrasing and the use of dynamics
* Basic music theory concepts
* Music reading skills

**Daily Procedures:**

1. Enter the choir room courteously and orderly.
2. Place all personal belongings in the bookshelves.

3. Students are to check the rehearsal agenda written on the board each day. Students will then obtain all materials needed for that day's class and place them in the correct order.

4. A student is considered tardy if he/she is not seated in the proper chair and ready to rehearse when the class begins. (This includes having music in order and pencils sharpened.)

5. Rehearsal behavior will be observed either when the director begins vocal warm-ups or stands in front of the class (whichever occurs first). NO FURTHER GROUP OR INDIVIDUAL TALKING DURING REHEARSAL WILL BE PERMITTED.

1. Students must bring all of their needed supplies to class every day. This includes 3 sharpened pencils, a small pencil bag, the music currently being used and the assigned sight-reading book. Students who do not have their rehearsal supplies three times within a single grading period will be assigned detention.
2. Please maintain the appropriate posture while you are singing.

8. Chewing gum is not permitted in the choir room at any time. NO exceptions! Students who chew gum during a rehearsal will be subject to disciplinary action.

9. Food and drinks are not allowed in the rehearsal hall, practice rooms or the music library.

1. Music folders are kept in the music cabinets while not in use.
2. Music and/or choir folders should not leave the choir room without the director's consent.
3. Please do not remove sight-reading materials from the rehearsal hall.

**Classroom Rules:**

 1. Follow the director’s instructions the first time they are given.

2. Show care and respect for yourself, others and property at all times.

3. Be prepared for all activities.

4. Allow others the right to learn without being disturbed.

5. Be on-task at all times.

6. Maintain a high work ethic during all rehearsals.

**Consequences:**

1. Teacher-student conference and sign the discipline folder

2. Teacher-parent conference

3. Team referral

4. Counselor referral

1. Administrative office referral

**Grading:**

Members of the Bush Middle School choirs are graded as follows:

1. **Daily grades** are based on (but not limited to) the following:
* Ability to demonstrate knowledge and understanding of the material presented
* Active participation throughout the rehearsal
* Making good use of the rehearsal time
* Worksheets and other written assignments
1. **Homework** which may include but is not limited to:
* Practice sheets
* Practicing current repertoire currently being learned in class
* Writing solfege syllables/rhythmic patterns in the music
* Worksheets and other written assignments
1. **Quizzes and tests** which may be administered as:
* Written quizzes/tests
* Performance-based, demonstrating mastery of the repertoire which has been rehearsed in class
* Orally reciting the text of music which incorporates foreign language
1. **Performance** of acquired musical skills
* Demonstrate sight-reading objectives
* Demonstrate proper vocal technique
* Demonstrating mastery of the repertoire which has been rehearsed in class
1. **Participation in mandatory rehearsals** prior to a performance
2. **Participation in concerts and special events**
* Choir members are **expected** to participate in all concerts. All concerts that are not specified as contests are considered co-curricular. Concerts are an extension of what is learned in the classroom, and therefore, participation in each is mandatory.
* **AN UNEXCUSED ABSENCE FROM A PERFORMANCE OR MANDATORY REHEARSAL WILL RESULT IN A ZERO FOR THAT ACTIVITY.**

**Performance Policy**

 Choir is a performance-oriented course. Daily activities in the classroom are specifically designed to culminate in the performance of vocal music in either a concert or contest. The Texas Education Agency lists the public performance of music learned in the classroom as one of the Texas Essential Knowledge of Skills for approved music courses. Additionally, the Northeast ISD Manual of Instruction states, "While performance is not the only consideration for a final grade, it is a legitimate part of a total grade. If a performance is the culminating activity based on Essential Elements so stated in lesson plans, a grade may be given for participation or non-participation as the case may be. Extenuating circumstances should be considered for missed performances."

 Choir students receive a grade for each performance in which they are expected to participate. It is assumed that each student will be present for all special rehearsals and all performances. A list of scheduled events can be found at the end of this document. The directors must be notified in writing by Sept 15 if a child has a previously scheduled activity which coincides with one of the dates on the choir calendar. After this time, students will be expected to be present for all mandatory rehearsals and performances. Additionally, in the event that a date is added to the choir calendar, students and their parents will be notified two weeks in advance if additional performances are added to our choir calendar.

Choir is a cooperative activity that fosters personal and group responsibility. Parents are requested to help their student develop this sense of responsibility by making sure he/she attends every rehearsal and concert on this school year's choir calendar. Serious illness and family emergencies will result in an excused absence only if the student brings a written note signed by a parent within two **(2) school days** of the missed activity. Please note that **students must be present during the entire concert in order to receive credit** for participating. Students who leave a concert early will have points deducted from their grade. We cannot make any exceptions to this rule.

Lastly, it is important to your child to have his/her parents present at our concerts. Parent attendance at choir functions is a practical way to show your child that you are supportive of their extra-curricular endeavors. Additionally, your presence will assist in making our concerts a memorable event for your child. With these things in mind, we respectfully ask that parents make every attempt to attend these important events.

**REHEARSAL POLICY**

 Students who enter contests or who desire to be a member of a select ensemble/choir will be required to attend rehearsals before and after school. These rehearsals will occur more frequently as the performance and/or contest date approaches.

 On occasion, full dress rehearsals and extra rehearsals will be called before or after school in order to prepare for an upcoming event or concert. These rehearsals are necessary when several groups are scheduled to perform together. There will be a full rehearsal scheduled within a few days of each concert. **Such rehearsals will be considered mandatory, and a grade will be assigned. Please do not schedule doctor/dentist appointments**

The pre-concert rehearsal/warm-up is a crucial element in the preparation for a good performance. Students are required to check in at least 45 minutes prior to each concert. It is the student's responsibility to inform the director if he/she will arrive late due to a scheduling conflict. Notification must be given prior to this important rehearsal. A late arrival to the pre-concert rehearsal/warm-up will result in points being deducted from the student’s over-all concert grade. **Students who are excessively tardy to a pre-concert warm up will be excluded from performing. They will receive a partial grade if they remain in the audience for the entire concert.**

**After-school rehearsals and functions**

Students will be instructed as to when an after school rehearsal or function will end. NEISD School district requires club sponsors to remain with all of their students until they are picked up. **Picking up your child late results in the director(s) staying at school longer than needed and impedes on their family and personal time**. Please be courteous! Parents should pick up their child no more than 10 minutes after a rehearsal or function ends. We have several choir parents that will be happy to assist you and your child with transportation when needed. It will be the responsibility of the student and their parent(s) to make arrangements for their child’s transportation if they themselves cannot pick their child up on time.

**Choir Excursions and Out of town Competition**

The choir directors may choose to take one or more groups on an excursion or competition/ performance out of town. These trips are not required and are on a voluntary basis. These events are not tied to the student’s choir grade in any way. Students are qualified to attend if they meet the following criteria:

* They are in good standing with the Bush Choir department.
* They have been present at all required concerts and functions.
* They are able to demonstrate mastery of the repertoire which the choir will perform for the event.
* They have maintained passing grades in all of their classes for a designated period of time (the amount of time can vary depending on the activity).
* They have not been assigned in school suspension (ISS), suspended from school or any other serious disciplinary action from a school administrator.
* They have fulfilled all financial obligations required for the activity.

The choral directors and the school administration, should a situation occur, will decide if an exception to these requirements is warranted.

It is important to understand that refunds for paid trips are not possible. Our organization must send a payment to our tour company and/or transportation company when our trip is booked. As a result, we are required to pay specific fees for each child who commits to attend this event. These payments are non-refundable to our organization and therefore are non-refundable to the student(s) who previously committed to participate. The refund policy of the tour groups and/or transportation company will be included in the initial correspondence for the activity if applicable.

**NO PASS, NO PLAY**

 Senate Bill 1, Chapter 39, Education Code reads:

 Sec.33.081(c) A student who is enrolled in a school district in this state or who participates in a University Interscholastic League competition shall be suspended from participation in any extracurricular activity sponsored or sanctioned by the school district or the University Interscholastic League after a grade evaluation period in which the student received a grade lower than the equivalent of 70 on a scale of 100 in any academic class other than an identified honors or advanced class.

 Extracurricular activities as stated in Senate Bill 1 include NEISD Solo/Ensemble contest, Region Choir auditions, and UIL Concert/Sight-reading contest and all out of town excursions. Any student who receives a grade lower than a "70" is unable to participate in these activities. It is important to note that the **“No Pass, No Play” rule does not affect a student's ability to participate in all on-campus concerts or events, including those which take place in the evening**. Senate Bill 1 and NEISD consider such activities to be co-curricular events.

Additionally, **the Bush MS Choir Department** policy requires that students maintain passing grades in order to participate in choir activities that require students to miss all or part of the school day. The director(s) will monitor grades through progress reports, Teacher Portal and report cards. If a student’s grades and/or eligibility are questionable prior to a choir event or competition, it is the student’s responsibility to obtain written documentation from their teacher(s) stating their current grade. Failure to provide this documentation within four school days of a contest or activity may result in exclusion from the activity in question.

**Please note**- “Parent Portal” is a wonderful tool provided by NEISD which provides a convenient way for parents to stay updated on their child’s grades via the Internet. Student’s grades, attendance and other valuable information can be viewed on this website. We strongly suggest that parents log on to the Parent Portal frequently. We suggest that parents consider allowing their child to view his/her grades on Parent Portal. This will encourage the student in becoming more responsible and cognizant of their own grades and averages. Please contact the choir office if you need assistance in setting up a Parent Portal account.

**Communication**

We have several ways of communicating important information to our

choir members and their parents. These include emails, our teacher web pages, announcement board in our classroom and through Remind.com. Remind.com sends text messages directly to the cell phones of our students and their parents. It does NOT allow teachers to contact any individual student nor does it allow the students/parents to text the directors. To sign up for Remind.com, please follow these directions:

6th grade students and their parents- (848) 207-2718 Text this message- @msjarv

7th grade girls and their parents- Dial (848) 207-2718 Text this message-@bush7grlz

7/8th grade boys and their parents- (848) 207-2718 Text this message- @bmsbchoir

8th grade girls and their parents- Dial (848) 207-2718 Text this message-@bush8grlz

**Taping of Performances and Rehearsals**

Performances and rehearsals will be video taped and/or audio taped as needed. These recordings will be used for, but not limited to, analyzing performances and/or rehearsals, self-evaluation, auditioning for honor choirs, performances at conventions, as teaching tools for universities and/or music in-services/workshops and to allow our groups to receive critiques from outside sources.

**Private Voice Lessons**

We have several voice coaches that are available for private voice instruction. Private instructions are not a requirement to be in the Bush choir. Lessons are recommended for our older students (7th/8th grade) who plan to continue participating in choir at the high school level. Students and their parents are responsible for scheduling lessons and paying the private instructors. Lessons are taught during your child’s scheduled choir class, during lunch periods or after school. Students who choose to take private lessons from our voice staff will be obligated to participate in ALL choir contests. Please contact the choir office if your child is interested in studying privately.

**Student Officers**

Officers must consistently show the following qualities:

* Above-average leadership ability
* Dependability, showing dedication to Bush Choral program at all times
* Be in academic good standing

 Student officers are elected by their peers. Students should not allow his/her name to be placed in nomination unless he/she meets the qualifications listed above and is willing to carry out all duties of that office. If a choir officer fails any given subject, is suspended from school, or exhibits behavior that is unbecoming a choir member, he/she will be asked to resign his/her position. Officers are elected at the end of the first six-weeks of school.

Elected officers from each choir are:

1. **President:** provides leadership, assists the conductor during rehearsals and concerts and organizes phone banks.

2. **Vice-president:** helps in planning social activities, and assists with publicity for upcoming concerts and events.

1. **Secretary**: assists with phone banks and class paperwork.
2. **Historian**: (8th grade classes only) creates a memory book that includes pictures and documentation of all choir activities throughout the year.
3. **Representatives**: Representatives will be elected from each class that does not have a choir officer. Representatives will assist the officers as needed and report choir business to their respective class.

**Contests**

**REGION CHOIR (7th/8th grade)**

 The Texas Music Educator's Association sponsors an activity to honor outstanding middle school choir students from Bexar and surrounding counties. Seventh and eighth grade students are eligible to audition for this choir. The members of the Region Choir are selected based on an audition of prepared music. Those students selected for the Region choir will be involved in a clinic and concert under the leadership of well-known conductors. The Region Choir is an extremely high honor and it is hoped that many of our choir students will set this as one of their goals for the coming year. An entry fee is required to participate in this audition. This fee is non-refundable in the event a student becomes ineligible to participate, unable to attend, or is disqualified from the contest for any reason.

**UIL CONCERT/SIGHT READING (7th/8th)**

 The University Interscholastic League sponsors this group contest annually. Choirs consisting of seventh and eighth grade students are eligible to compete at UIL. Groups entering this contest prepare three selections from a prescribed UIL list. In addition to the prepared selections, choirs are also required to sight-read a piece of music. For each of these activities, the group receives a rating. The UIL contest is the most difficult contest of the school year. If a choir is selected to attend this contest, each member of the selected choir will be required to participate. Failure to participate will result in a lowered grade for that six-week grading period. The Bush Choir department and/or NEISD Fine Arts will pay for any fees associated with this contest.

 **SOLO/ENSEMBLE CONTEST (6th/7th/8th)**

 The Northeast ISD sponsors a middle school Solo and Ensemble contest. This contest is open to all choir students in grades six through eight who academically qualify (no grade below 70 at the time of contest registration). It is hoped that many choir students will participate in this contest because it offers an excellent experience in musical growth and development. Students entering Solo and Ensemble contest pay an entry fee per event to participate. This fee is non-refundable in the event a student becomes ineligible to participate, unable to attend or is disqualified from the contest for any reason.

**Permission Slips**

 A permission slip will be sent home prior to each off-campus activity. Please read the material carefully and return the permission slip signed by the student's parent/guardian. NO STUDENT MAY LEAVE THE SCHOOL CAMPUS WITHOUT HAVING RETURNED A PERMISSION SLIP. As the date of a specific event approaches, a notice concerning all pertinent information will also be sent home. Each of these notices will include the date, time, location, and appropriate attire for the event.

**Endowment Fund**

 The Bush Choir Department has graciously received an endowment in the memory of Jana Temple. This account was established by Jana’s family to financially assist students with all choir activities. It is the intent of the Temple family to make sure that no one is excluded from any choir activity because of a financial need. This includes funds needed for uniforms, contest fees and field trips. If you need this assistance or know of a student that may need assistance, please contact the choir office.

**Music, Books, and Folders**

Music and folders will be issued to each student enrolled in choir. All students are responsible for the music placed in their folders. Choir members should notify the teacher immediately when new music is not placed in his/her folder. Folders must be kept in the assigned folder slots when not in use. To preserve our music for future use, please follow the following guidelines:

1. Students should only use pencils when marking their music.
2. Students should not fold or deface their music in any way.
3. Students should not make any marks in their music that doesn’t assist in the learning process of that piece.

The student and his/her parent(s) must replace music, books and folders that are lost, damaged or destroyed.

**Program Fee**

Due to a decrease in funding and an increase in the cost of supplies, it is necessary to collect a $30 program fee for participating in choir. This fee will be in lieu of numerous fundraisers that would otherwise provide funds for our organization. These funds will assist us in purchasing music, hiring accompanists and various other expenses which are incurred by the choir department throughout the school year. The program fee should be paid at the beginning of the school year unless a financial issue prohibits you from doing so. Please keep in mind that we never want finances to keep a student from participating in choir events. Financial obligations will always be worked out in a mutually agreed upon solution.

**AWARDS**

 Appropriate awards are given at the final choir concert of the school year to members who have demonstrated that they are worthy of individual recognition. Their fellow students, with the approval of the director, choose recipients of these awards. Selection is based on grades, cooperation throughout the year, leadership, dependability and the demonstration of musical ability. There will be additional awards chosen and presented by the director as deemed merited.

**UNIFORMS**

 Choir uniforms must be worn for every concert/event unless otherwise instructed. Students who are issued part or all of their uniforms are responsible for keeping their uniforms clean, pressed, and in good condition. Students may be asked to bring their uniform to school prior to a concert. This is to assure that each student's uniform follows the criteria mentioned below. **A student will only be allowed to perform with his/her choir if he/she is in full uniform.**

**PLEASE NOTE:**

1. **ANYONE WHO IS UNABLE TO PURCHASE/RENT A UNIFORM SHOULD NOTIFY THE DIRECTOR IMMEDIATELY SO OTHER ARRANGEMENTS CAN BE MADE. PLEASE DO NOT ALLOW UNIFORM EXPENSES TO KEEP YOUR CHILD FROM PARTICIPATING IN CHOIR.**
2. All choir students are required to purchase a choir shirt. This can be obtained from the choir director for $25.00. Students will use these shirts for performances and most contests. Shirts will be used for at least two years.
3. All sixth grade students are required to purchase black pants as part of their uniform. These pants may be purchased from any vendor. **Please do not purchase black pants that are made with denim material.**
4. Seventh and Eighth grade students will pay a rental fee of $30.00 for using the "formal" uniforms. This fee will be collected at the beginning of each school year. Money collected will be used to purchase/replace uniforms as needed.
5. Boys Choir and 8th grade girl’s choir- Students will check out their uniform at the beginning of the school year. There will be one "swap day" per year that will provide students with the opportunity to return their uniform and exchange it for a different size. Students must dry-clean their uniform before it can be exchanged.
6. Care of the uniform is the responsibility of the choir member and his/her parents. If a rented uniform is damaged, the students and/or parents will be responsible for replacing it. Because of this, **rented uniforms must be dry-cleaned and not laundered.**
7. Please dry-clean the formal uniforms after each use. The material used in these uniforms tends to hold stains and odors.
8. The material of the formal uniforms (dresses and pants) cannot be cut. As a result, the hem will be rather large. Cutting material will limit who can use the uniform in the future. If a child’s uniform has been cut due to alterations, his/her parent will have to pay for the cost of replacing the garment.
9. Hemming tape/glue should not be used on any part of the formal uniform.
10. **Rented uniforms must be dry-cleaned following the final performance of the school year. Additionally, the hem on dress uniforms needs to be removed prior to returning the dress at the end of the school year.** Students must return the uniform to the choir room within seven days after the last concert. Please leave the uniform hanging in the cleaning bag with the claim slip/receipt attached. This will assist us with the end of the year inventory.Students will be assessed a fine if their uniform is not returned in good condition.

**Uniform Guidelines:**

Students are expected to follow the listed uniform guidelines. No variations will be allowed.

**Sixth grade choir**:

* Choir shirt (to be purchased through the choir department)
* Black pants (no denim material)
* Black shoes (**not more than an inch heal, closed toe and closed heal**)
* Black belt (if your pants have belt loops)
* Black socks
* If your child chooses to wear a T-shirt under his/her choir shirt, it must have a **v-neck**.
* When you are purchasing black pants, please keep in mind that choir shirts MUST be tucked in for concerts.

**7th and 8th grade Ladies Choirs**:

There will be a formal and casual uniform for these groups.

**Formal uniform:**

* Choir dress to be checked out from the choir department

The dresses are made from a light material. It will be necessary for girls to wear a slip appropriate for the length of the dress.

* Black hose
* Black dress shoes- must have a closed toe and heel. Shoes should **not have more than an inch heel.** These shoe specifications are strictly for your child’s safety.
* Members of the Advanced Girls’ Choir (Varsity Choir) will wear their hair pulled back away from their face. Students with long hair should use a plain black ribbon. The choir department will assist with the black ribbon if needed.

 **Casual uniform:**

* Choir shirt (purchased from the choir department)
* Black pants (no denim material)
* Black shoes (**not more than an inch heal, closed toe and closed heal**)
* Black belt (if your pants have belt loops)
* Black socks
* If your child chooses to wear a T-shirt under her choir shirt, it must have a **v-neck.**
* When you are purchasing black pants, please keep in mind that choir shirts MUST be tucked in for concerts.

**7th and 8th Grade Men:**

There will be a formal and casual uniform for this group.

 **Formal uniform:**

* Boys’ formal uniforms will consist of black dress pants and a long-sleeved white shirt, both of which will be rented from the school.

Students are responsible for obtaining

* Black dress shoes
* A black belt
* Black socks
* Plain white undershirt

 **Casual uniform:** Choir shirt (purchased through the Bush Choir Department)

* Black pants (no denim material)
* Black shoes
* Black belt (if your pants have belt loops)
* Black socks

PLEASE SIGN AND RETURN THIS PAGE TO THE CHOIR DIRECTORS WITHIN

**FIVE** SCHOOL DAYS AFTER THE HANDBOOK IS GIVEN TO STUDENT

I have read the Bush Middle School Choir Handbook and agree to abide by all the policies stated. I realize that it takes cooperation from 100% of the students to make the Bush Middle School Choir a success, and I agree to do my part to help achieve this goal.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_

 Student's signature Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_

Student’s printed name Grade level

I have read the Bush Middle School Choir Handbook and discussed it with my child. We agree to abide by all of the rules and regulations stated in the handbook. I understand that students need to make arrangements to attend all choir functions. I agree to assist my child in doing his/her part in order to make the Bush Middle School Choir a success.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Parent's Signature Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent’s Name (please print)

**The next two pages can be completed on line by visiting** [**http://goo.gl/KuniKx**](http://goo.gl/KuniKx)

**Or use the QR code provided:**

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**\_\_\_\_\_ place a check mark on the line provided if you have chosen to**

**completed this page on line**

 **Choir Member Information Page**

Please print carefully so we can make sure our database will be accurate

Student’s Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Grade \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Choir Class Period \_\_\_\_\_\_\_\_\_

Student’s Shirt size (please circle one): Youth Small

 Youth Medium

Youth Large

 Adult Small

 Adult Medium

 Adult Large

 Adult XL

 Adult XXL

Parent/Guardian’s name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Home phone number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Cell phone number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian’s Name (2) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Home phone number (if different than the home phone number listed above) \_\_\_\_\_\_\_\_\_\_\_\_\_

 Cell phone number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

A majority of our correspondence with parents is through e-mail. Please provide us with one or more e-mail addresses so that we can send useful information to you concerning your child’s participation in choir.

**E-mail address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Please print very clearly**

**Secondary e-mail address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Preferred method of contact:**

**\_\_\_\_\_\_ email**

**\_\_\_\_\_\_ phone**

**Bush Choir Volunteer Form**

**A well-ran organization is the result of many people sharing the work load. Volunteer opportunities range from once a year to once a week. Our volunteer coordinators will contact you throughout the year with specific work assignments.**

I am willing to assist the choir by helping with:

\_\_\_\_\_ Assistance with concerts (sitting with your child’s choir)

 \_\_\_\_\_ Chaperones (contests and trips)

 \_\_\_\_\_ Refreshments (December and May concerts only)

 \_\_\_\_\_ Decorations (December concert and/or faculty breakfast)

\_\_\_\_\_ Data Base/E-mail

\_\_\_\_\_ Choir activities (parties, awards ceremony, family events)

\_\_\_\_\_ Publicity (articles, photos, newsletters, web site)

\_\_\_\_\_ Uniform (distribution in August, collection in April)

\_\_\_\_\_ Music Library (filing and distribution of music)

Student’s Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Grade \_\_\_\_\_\_\_\_\_\_\_\_ Class Period \_\_\_\_\_\_\_

Volunteer’s Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(please print clearly)

Preferred phone number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_